

AGENDA

Audit and Governance Committee

Date: **Thursday 16 July 2015**

Time: **2.00 pm**

Place: **Committee Room 1, Shire Hall, St. Peter's Square,
Hereford, HR1 2HX**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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Agenda for the Meeting of the Audit and Governance Committee

Chairman
Vice-Chairman

Councillor BA Durkin
Councillor FM Norman

Councillor ACR Chappell
Councillor DG Harlow
Councillor EPJ Harvey
Councillor PD Newman OBE
Councillor RJ Phillips
Councillor J Stone
Councillor LC Tawn

AGENDA

		Pages
PUBLIC INFORMATION AND FIRE INFO		
1. APOLOGIES FOR ABSENCE	To receive apologies for absence.	
2. NAMED SUBSTITUTES	To receive details any details of Members nominated to attend the meeting in place of a Member of the Committee.	
3. DECLARATIONS OF INTEREST	To receive any declarations of interest by Members in respect of items on the agenda.	
4. MINUTES	To approve and sign the Minutes of the meeting held on 19 March 2015.	7 - 14
5. TRANSPARENCY CODE	To update members on the actions undertaken, and those proposed to be undertaken, to ensure compliance with the revisions made to the Transparency Code by the Department for Communities and Local Government in October 2014 under The Local Government (Transparency Requirements) (England) Regulations 2014.	15 - 32
6. CHANGES TO THE STATUTORY APPOINTMENT AND DISMISSAL PROCEDURES FOR HEAD OF PAID SERVICE, MONITORING OFFICER AND S151 FINANCE OFFICER	To advise on the requirement to implement changes required by the Local Authorities (standing Orders) (England) Regulations 2015.	33 - 36
7. GOVERNANCE IMPROVEMENT WORKING GROUP UPDATE	To note the work of the governance improvement working group to date and to consider future work and membership of the group.	37 - 42
8. DRAFT ANNUAL GOVERNANCE STATEMENT	To seek the views of the committee of the draft annual governance statement for 2014/15.	43 - 80
9. INTERNAL AUDIT ANNUAL REPORT AND OPINION 2014/15	To provide a summary of the internal audit work undertaken in 2014/15 and to provide an overall internal audit opinion based on this work.	81 - 94
10. EXTERNAL AUDIT ANNUAL FEES LETTER 2015/16	To approve the external audit fee for 2015/16.	95 - 100
11. AUDIT COMMITTEE UPDATE FROM GRANT THORNTON	To note and comment on the external auditor's update report for Herefordshire Council.	101 - 114
12. CLOSURE OF 2013/14 ACCOUNTS		115 - 144

To note the completion of the audit of the 2013/14 accounts following the rejection of an objection received in relation to the energy from waste plant.

13. AUDIT AND GOVERNANCE WORK PROGRAMME UPDATE

To consider the Committee's work programme for 2015-16.

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